



29th Annual BIA Tribal Providers Conference
December 3-5 | Anchorage, Alaska

Self-Determination

Location: 2nd Floor, K'enakahtnu

Tuesday, December 03, 2019

1:00 pm - 2:00 pm	Contract/Grant Administration: Proposal/Application process, preparing budgets, contract monitoring, close out process of contract/grants. <i>Presented by: Self Determination Staff/Bureau of Indian Affairs</i>
2:00 pm - 2:45 pm	SF-425 reports: How to prepare Quarterly/yearly narrative reports. <i>Presented by: Self Determination Staff/Bureau of Indian Affairs</i>
2:45 pm - 3:00 pm	Afternoon Break
3:00 pm - 4:45 pm	Fraud & Abuse: Prevention, detection, and reporting of financial fraud, specifically theft of tribal funds. <i>Presented by: Karden Kelly, Special Agent/Office of Inspector General</i>

Wednesday, December 04, 2019

8:00 am - 9:45 am	ASAP: How To Work More Efficiently with ASAP to Better Understand Grants and Cooperative Agreements <i>Presented by: Jo Ann Metcalfe, Grant Specialist/Bureau of Indian Affairs</i>
9:45 am - 10:00 am	Morning Break
10:00 am - 11:00 am	Contract/Grant Administration: Proposal/Application process, preparing budgets, contract monitoring, close out process of contract/grants. <i>Presented by: Self Determination Staff/Bureau of Indian Affairs</i>
11:00 am - 11:45pm	SF-425 reports: How to prepare quarterly/yearly narrative reports <i>Presented by: Self Determination Staff/Bureau of Indian Affairs</i>
12:00 pm - 1:00 pm	Lunch Break
1:00 pm - 2:45 pm	QuickBooks overview: Self-Performance or Contractor: Contract Setup, Coding & Budgeting; Contractor Expectations <i>Presented by: David & Allison Rogers, Quik Pro Accounting & Consulting</i>
2:45 pm - 3:00 pm	Afternoon Break



29th Annual BIA Tribal Providers Conference
December 3-5 | Anchorage, Alaska

3:00 pm – 4:45 pm

IRS Payroll/taxes: Year-end form W-2/941 reconciliation; Year-end form 1099 preparation.

Presented by: Judy Pearson, Indian Tribal Government Specialist, Internal Revenue Service

Thursday, December 05, 2019

8:00 am - 9:45 am

Fraud & Abuse: Prevention, detection, and reporting of financial fraud, specifically theft of tribal funds.

Presented by: Karden Kelly, Special Agent/Office of Inspector General

9:45 am - 10:00 am

Morning Break

10:00 am – 11:45pm

ASAP: How to work more efficiently with ASAP to better understand grants and cooperative agreements.

Presented by: Jo Ann Metcalfe, Grant Specialist/Bureau of Indian Affairs

12:00 pm - 1:00 pm

Lunch Break

1:00 pm - 2:00 pm

Excess Federal Personal Property: Learn how to gain access to the GSAXcess program, where tribes can view and request excess government property.

Presented by: Brian Ohlen/Bureau of Indian Affairs

2:00 pm - 2:45 pm

QuickBooks overview: Self-Performance or Contractor: Contract Setup, Coding & Budgeting; Contractor Expectations.

Presented by: David & Allison Rogers, Quik Pro Accounting & Consulting

2:45 pm - 3:00 pm

Afternoon Break

3:00 pm – 4:45 pm

IRS Payroll/taxes: Year-end form W-2/941 reconciliation; Year-end form 1099 preparation.

Presented by: Judy Pearson, Indian Tribal Government Specialist, Internal Revenue Service